

Process Improvement Senior Consultant

Job Description:

The Process Improvement Senior Consultant is responsible for identifying, coordinating and leading process improvement activities within Exegens clients. The Senior Consultant will support key process improvement initiatives for the client and leads the competency development in this area with the team and with key departments of the client.

The ideal candidate will be able to demonstrate a high level of experience and understanding in the following specific areas:

- Provides support and consultation to project teams,
- Develops knowledge management framework, methodologies, best practices and knowledge sharing related to process design and/or improvement,
- Perform business process walkthrough and flowcharting,
- Perform risk assessment and gap analysis as well as identify control breakdowns
- Provide recommendation/areas for improvement,
- Redesign business processes with internal control embedded and efficiency balanced,
- Draft report, develop presentation material, and run meeting to communicate the work result,
- Interact with management and associates on a regular basis,
- Flexible to perform other special review as assigned by supervisors.

Education & Professional Experience:

- Bachelor's degree in Accounting, Finance, Manufacturing Engineer, or related field,
- Master's degree in Engineering, Accounting, Finance, MBA, or related field,
- Minimum of 3 years working experience in Business Process Improvement/ Process Reengineering in multi-national environment preferred,
- Minimum Six Sigma Green Belt Certification would be a plus, Black Belt Certification preferred,
- Certification in management information systems, project management methods, and/or a specific process improvement methodology such as Six Sigma,

- Project management consulting skills,
- Strong process orientation,
- Knowledge/experience in process improvement required,
- DMAIC Performance Improvement experience or LEAN (preferred),
- Good at Microsoft Visio and Microsoft PowerPoint,
- Good command of English both writing and speaking.

Personality:

- Professional look, smartly presented, polite, good interpersonal skill, leadership presented,
- Confident, dynamic, persistent, assertive, proactive, ambitious, organized,
- Strong analytical, logic thinking, and evaluation skills and quick learner,
- Good communication skills, good report writing and presentation skills,
- Integrity, client focused, result-oriented, good team player, and flexible,
- Able to demonstrate accuracy and attention to detail,
- Able to work independently with less supervision and under high pressure environment and high commitment,
- Able to apply different styles when working with clients of diverse nationalities, culture and organization,
- Able to travel occasionally.